

**Good Food in Greenwich
Network Steering Group**



Terms of Reference

Purpose

The GFIG Steering Group is the responsible body for the delivery of the GFIG Action Plan. It is tasked with engaging local partners and agencies to support the delivery of the GFIG Charter.

Principal objectives

1. Develop and oversee the implementation of the Action Plan in consultation with and on behalf of the network
2. Ensure the delivery of the action plan through active engagement with the GFIG working sub-groups and by identifying and addressing barriers to action
3. To be the 'expert' group, providing advice and information to the working groups and coordinating group on delivery of the action plan, ensuring resources are identified and partners are fully engaged.
4. To report progress of the action plan to the relevant strategic partnerships and to the public of the RBG.

Method of operation

Accountabilities

The group will report to the Board of GCDA and to the Health and Wellbeing Partnership .

The group will receive reports from the working sub-groups leading on specific aspects of the action plan.

Chairing

Good FiG will be chaired the chair of GCDA

The role of the Chair is to:

- Be an ambassador and influencer – visible champion of Good FiG
- Provide leadership to the steering group
- Chair steering group meetings and network meetings
- Ensure actions from steering group are taken forward
- Ensure representation at other partnership boards

Membership

Members will include interested members of the Good FiG Network: senior council officers (who correspond to the key action plan areas); voluntary sector representation through GAVs; voluntary sector organisations with activity in the key theme areas; education and training providers; and the private sector including business and member of the Chamber of Commerce. Other partners will be invited to attend where appropriate.

Membership of Steering Group Board entails the following:

- Interest in and commitment to Good FiG
- Developing and delivering the Action Plan in consultation with and on behalf of the network
- To work in accordance with the views and priorities of the wider GFIG network
- Using any specific knowledge or experience to help the group reach sound decisions
- Demonstrating their added value by attending steering group meetings, leading on network activity, participating in the working sub-groups and taking personal ownership of the delivery of the actions
- Identifying gaps in knowledge in network and steering group
- Helping to engender action through their ability to influence actions within their own organisations, their own and other and sectors and linking with other relevant strategic partnerships across the borough
- Reporting to the following boards:
 - Health and Well Being
 - Trust Thamesmead
 - Chamber of Commerce
- Members must attend at least 2 out of 4 meetings in order to maintain their membership
- **Declaring interest – not working to own agenda but that of the group. Presence only as a way to further the aims of the group, not own interest**

Frequency

The meetings will take place on a quarterly basis.

Secretariat

Dedicated GFIG support will be provided via GCDA and RBG Public Health team.. This will include administration of the meetings as well as providing one to one updates to group members and partners as required.